



CITY OF RENO
Department of Human Resources
On behalf of
Reno City Council

MUNICIPAL COURT JUDGE – DEPT. 4 APPOINTMENT

Salary Annually: \$ 168,958.40

Position Summary This is an elected judicial position with the Reno Municipal Court. Due to a vacancy, the Reno City Council is anticipated to fill the position by appointment no later than October 29, 2020. The term of the appointment shall be until the next general election in November, 2022, at which time the seat will be filled by election for a term of six years. (City Charter, Art. V § 5.010(1). To be considered for appointment, an applicant must be: (a) an attorney licensed to practice law in the State of Nevada, and (b) a qualified elector within the City of Reno, i.e., someone who has actually resided in Nevada for at least six months, and in the City of Reno for at least thirty days. A municipal judge may not engage in the private practice of law. Applicants should be prepared to relinquish private practice, if any, upon appointment.

Application Deadline For full consideration, please complete and submit an Application Packet by **Wednesday – October 07, 2020 at 5:00 P.M.**

How to Apply Application packets may be obtained from and submitted to the Human Resources Office online at:
<https://seam.ly/oW8CIMIO>

For information or inquiries, please contact:

Jesse Puett, Management Analyst
City of Reno – Human Resources Department
1 E. First Street, 11th Floor – Reno, NV 89501
Phone: (775) 334-2285 or Fax: (775) 334-2045
E-Mail: puettj@reno.gov

Application Packet Interested persons are invited to submit an Application Packet. The Application Packet consists of the following documents that must be attached to the Application at the link above:

1. Reno Municipal Court Employment Application.
2. Letter of Interest and Intent to be supplied and completed by applicant detailing experience, including but not limited to judicial experience and background in criminal law, civil matters, and administrative matters.
3. Resume with three (3) references. Note that the resume does not replace Reno Municipal Court Employment Application.
4. Disciplinary Disclosure and Permission for Release of Records.

Application and Selection Process The application and selection process includes the following:

1. Completion and submission of the Application Packet by October 07, 2020.
2. Each applicant should be prepared to appear at one or more public meetings to present his/her qualifications for the position and respond to questions from City Council. City Council meetings are currently scheduled for October 14, 2020 and October 28, 2020. The City Council may in its discretion hold one or more special meetings, with dates to be announced.

Questions/Updates Questions about the information on this announcement and updates to applicant information should be directed to Human Resources at 334-2285.

**BENEFITS ARE DETERMINED BY THE RENO CITY COUNCIL AND ARE SUBJECT TO CHANGE.
THESE BENEFITS CURRENTLY INCLUDE:**

- Nevada PERS retirement plan fully paid by the City
 - No Social Security participation, but Medicare deduction required (1.45%)
 - City paid medical, dental, and vision insurance coverage; 100% paid for employee & dependents
 - Paid holidays
 - Vacation and sick leave plans
 - Deferred compensation plans available
 - Credit union available
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